

Marzia Taris

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PROFILE

Highly motivated individual with a strong work ethic and problem-solving skills. Passionate about continuous learning and growth, seeking new challenges and opportunities to contribute to a dynamic team. Currently looking for opportunities within Software Development.

CERTIFICATIONS

It Career Switch - Full Stack Developer 2026

SKILLS

Python, Html, CSS, JavaScript, PHP, JQuery, C#, Java, Bootstrap , Power BI, Canva

LANGUAGES

English, Italian

WORK EXPERIENCE

September 2024 – Current **Assosia – UK. Data Analyst**

General overview of job responsibilities:

During my time at Assosia, my main responsibility was data gathering, this involved duties like making sure that data from all of our crawled sites is received correctly, in case of issues raise it to the responsible people, or make fixes myself in our own workflow. Investigate client queries regarding specific site products, perform basic SQL queries, create crawl workflow for sites from scratch, perform data feeds for clients, create Power Bi dashboards to help us spot issues with crawled sites, collaborate as part of a team in the development of the front-end and back-end of an internal tool (Portal) to help us improve performance of our data gathering duties. This portal is multi-page and multi-tab, also including a dashboard to summarise different checks and showcase it to stakeholders. Translate sites promotions to then feed into our own system. Took part in different projects for different retailers (clients, or potential clients).

July 2024 – August 2024 **Penguin Random House – UK. Royalty Accounts Assistant** **Part-Time Temp.**

General overview of job responsibilities:

I have joined Penguin as a Royalty Accounts Assistant via a Temp Agency contract. In this role my day to day responsibilities include raising PRS and flagging advances once they have been approved, posting VAT invoices, processing batches for multiple ledgers, sending cash pooling notifications, emailing remittances to payees, and handling reconciliations.

November 2023 – June 2024 **Sterling DCS – UK. Junior Data Analyst**

General overview of job responsibilities:

As a Junior Data Analyst, I was accountable for delivering analytical support to key stakeholders across various business functions such as Marketing, Product development, Sales, and Management. My role demanded proficiency in Excel and has provided me with the opportunity to further develop my skills through completing courses in Python and Excel Power Query. Additionally, I have gained an understanding of Power BI, DAX language, and various other AI tools. I have rapidly showcased a strong ability to manage intricate data tasks and offer actionable insights to bolster business objectives.

Project Examples:

- EPD dataset project: during the first phase of this project, I was responsible for analysing data in an extensive materials and products database and the EPD database to facilitate matching materials and products with the correct EPD. In the second stage of this project, we developed the highly complex weight formulas which were crucial to aligning the different measurement methods of the two databases.
- Supporting marketing and sales teams by creating targeted contact lists and analysing marketing data: the purpose of this initiative was to supply the sales and marketing team with comprehensive company lists for targeted marketing campaigns and to offer informed solutions through data analysis.
- I worked with a company turnover dataset, extracting, and consolidating relevant information using advanced Excel formulas: the objective of this project was to provide management with the essential data required to identify and target companies based on their annual turnover.

April 2017 – April 2022

The Saracens Head Hotel – UK. Assistant Manager/Bar Manager

General overview of job responsibilities:

I started at the Saracens Head as a bartender. I quickly moved to a Supervisor position, followed by a Bar Manager promotion a few months later, and to Assistant Manager after 3 years. In my first year as supervisor, I was responsible for increasing bar sales by 27.7%. During my time there I have created and designed various menus, negotiated new supplier deals, and created signature cocktails. Some of my responsibilities included but were not limited to:

Financial and Inventory Management: Utilized a comprehensive Excel spreadsheet for a range of financial and operational functions, including:

- Executing weekly and monthly stocktakes, incorporating advanced formulas to compare current and historical inventory data, ensuring meticulous inventory control.
- Monitoring and reconciling purchased versus recorded stock, identifying discrepancies for further investigation and rectification.
- Analysing actual usage against recorded stock values using complex formulas, providing critical insights into inventory management and operational efficiency.
- Tracking unit costs and selling prices to calculate gross profit margins, facilitating precise financial planning, budgeting, and reporting.

Staff Management: Effectively managed a team of 35 employees, including the creation and management of weekly staff rotas using Excel to ensure optimal workforce allocation and operational efficiency.

Supplier Relations: Cultivated and maintained robust relationships with suppliers, negotiated favorable terms for new agreements, and managed existing contracts to secure high-quality products and competitive pricing.

Customer Service: Addressed and resolved customer inquiries and concerns daily, delivering exceptional service to ensure customer satisfaction and retention.

Menu Development: Innovated and designed various menus, including signature cocktails, thereby enhancing the customer experience and driving revenue growth.

April 2022 – November 2023
Molly Maid – UK. Professional Cleaner

General overview of job responsibilities:

I worked with a team of 20 domestic cleaners and was responsible for cleaning private residential properties. I ensured that the properties were maintained in a clean, healthy, and safe manner. My high standards exceeded client expectations, ensuring future business.

August 2016 – March 2017
St. Bernards Hotel – AU. Waitress

General overview of job responsibilities:

At St Bernards Hotel I was responsible for attending to guests, providing them with a welcome service where no request was too much. This role included basic waitressing such as:

- Serving food promptly
- Taking orders at the counter
- Processing card and cash payments
- Clearing tables

February 2016 – August 2017
The Breakfast Creek Hotel – AU. Waitress

General overview of job responsibilities:

Responsible for looking after guests and attending to their needs during their visit.

- Taking orders and offering advice on menu
- Serving food and beverages promptly
- Clearing tables
- Collecting payments from guests

November 2014 – January 2016
The Eight Bells – UK. Waitress/Bartender

General overview of job responsibilities:

Attending to the guests every needs and delivering excellent customer service.

- Escorting guests to their table
- Serving food and beverages
- Mixing drinks
- Maintaining appropriate bar stock levels
- Processing payments